

**West Sound Middle School League Handbook**  
**Section I: Constitution**  
**Section 2: Athletic Manual**  
**Revised June 2020**

**West Sound Middle School League Constitution**

The responsibility of conducting and supervising the inter-scholastic middle school athletic program of member's schools shall be the responsibility of the West Sound Middle School League Athletic Directors Association. This organization shall be directly responsible to the principals of member schools who are, in turn, responsible to their superintendents.

**Article I**

The name of this organization shall be the West Sound Middle School League (WSMSL).

**Article II**

**Purpose**

The purpose of the WSMSL is to provide an association of schools that will foster competitive and cooperative interscholastic activities.

**Article III**

**Objectives**

The objectives of the WSMSL shall be:

- 1) to promote good sportsmanship and fellowship among the schools in the League
- 2) to exchange ideas and experiences, and foster professional growth of league members
- 3) to direct the interschool activities of the League

**Article IV**

**Membership**

The WSMSL shall consist of schools that are voted into the League by the Athletic Directors of school districts in which the member schools are located. Any school which wishes to join the League must send a letter of application to the League Chairperson no later than March 1<sup>st</sup> of the year prior to joining the League. The decision regarding acceptance into the League is solely the authority of the WSMSL athletic directors.

Divisions, when used, will be as follows. For the 2020-21 and 2021-22 school years, athletic directors have approved "geographic" divisions for all team sports, except football. Football will remain LARGE school division and SMALL school division.

Division I (North)	Division II (South)
1. Central Kitsap Middle School Cubs 2. Fairview Middle School Falcons 3. Kingston Middle School Cavaliers 4. Klahowya Secondary School Eagles 5. Poulsbo Middle School Panthers 6. Ridgetop Middle School Raiders 7. Woodward Middle School Wildcats	1. Cedar Heights Middle School Raindevils 2. Curtis Junior High Cougars 3. Hawkins Middle School Huskies 4. John Sedgwick Middle School Generals 5. Marcus Whitman Middle School Trailblazers 6. Mountainview Middle School Squires  Note: McMurray MS Mustangs in WSMSL for Wrestling only

**FOOTBALL ONLY**

Division I (Large)	Division II (Small)
Central Kitsap Middle School Cubs Curtis Junior High Cougars John Sedgwick Middle School Generals Mountainview Middle School Squires Poulsbo Middle School Panthers Ridgetop Middle School Raiders	Cedar Heights Middle School Raindevils Fairview Middle School Falcons Hawkins Middle School Huskies Kingston Middle School Cavaliers Klahowya Secondary School Eagles Marcus Whitman Middle School Trailblazers

**Article V  
Constitutional Revisions and Amendments**

- Section 1: Each Athletic Director (one per member school) shall have one vote in their respective league meetings.
- Section 2: Proposed constitutional revisions or amendments shall be distributed to all members of the league, along with school principals and superintendents or designees of the member schools for study and recommendations.
- Section 3: The constitution shall be revised or amended by two-thirds vote of ALL WSMSL athletic directors.

**Article VI**

**Leadership**

The leadership of the WSMSL shall consist of the Athletic Directors or their designee.

**Article VII**

**Voting**

- Section 1. Each Athletic Director (one per member school) shall have one vote in their respective group meetings. Schools may only vote in the sports in which they participate.

Section 2. A majority (more than half) of those members, or their designees present in the respective meetings, shall be required for a motion to carry in any group action.

### **Article VIII**

#### **Philosophy**

The Athletic Directors shall determine the philosophy and general direction for the League.

### **Article IX**

#### **Policies**

Athletic Directors shall establish the operational policies of the League for each school year. Such policies shall reflect the philosophy and general directions of the League as determined by the Athletic Directors. The philosophy and policies shall be published in the WSMSL Handbook and made available to all members of the League.

### **Article X**

#### **Officers**

Section 1. The leadership group shall elect one-president, one secretary, and a commissioner for each sport. The duties of the president and secretary will be:

- A. President
  - a. To assume the responsibility of leadership in conducting the business of the association and the calling and conducting the business of regular and special meetings. She/he shall then appoint committees deemed necessary in conducting the business of the association.
  - b. Send all member schools notice of all meetings and an agenda of business to be conducted.
- B. Secretary
  - a. Keep the minutes of all meetings and send copies to member schools
  - b. Maintain an updated directory of Athletic Directors and Commissioners for each sport.
- C. Commissioner
  - a. Commissioners will create schedules for their assigned sport and provide the schedule to the Athletic Directors for approval
  - b. Will run SOP meetings for their assigned sport
  - c. Maintain win-loss records for their assigned sport
  - d. Will be the primary contact for their assigned sport
  - e. Will settle disputes within their sport

Section 2. The president and secretary shall be elected by a majority of those members who are present at the meetings at which the election is held.

Section 3. The president of the Athletic Directors shall preside over all meetings at which Athletic Directors are scheduled to attend.

- Section 4. The election of officers for the next academic year shall take place each spring at the last meeting of the year. The term of office shall be for one year.
- Section 5. In event of a vacancy, officers shall be elected or appointed, as the case may be, within one month after the vacancy is known and preferably before the vacancy becomes a reality.
- Section 6. The secretary of the group shall furnish at least one copy of the minutes to each district Athletic Director within ten (10) days of the meeting.

## **Article XII**

### **Meetings**

- Section 1. A majority of members shall be present to comprise a quorum for any meeting.
- Section 2. Meetings shall be called by the president when deemed necessary to conduct the business of the League.
- Section 3. The president calling a meeting shall be responsible for the agenda for the meeting called.
- Section 4. The president shall notify each member of every meeting at least one week prior to the meeting.
- Section 5. The time and place of the next meeting shall always be in the order of business of each meeting.

## **Article XIII**

### **Sport Seasons**

- Section 1. The WSMSL will schedule and support the following activities during the school year.

#### **Fall Season**

Baseball

Softball

Track & Field

#### **Winter 1 Season**

Boys' Basketball

Girls' Soccer

#### **Winter 2 Season**

Girls' Basketball

Wrestling

#### **Spring Season**

Cross Country

Football

Volleyball

# **West Sound Middle School League Athletic Manual**

## **General Principles**

The WSMSL supports the expectations and regulations of the Washington Interscholastic Activities Association (WIAA). All WSMSL guidelines for participation will be designed using the WIAA handbook. The League may place more stringent restrictions, but in no case may the League allow or condone regulations of activities which are in conflict with or exceed the limitations of the WIAA.

## **WSMSL Code of Ethics**

1. To emphasize the proper ideals of sportsmanship, ethical conduct and fair play.
2. To promote the best value of the game.
3. To stress the values derived from playing the game fairly.
4. To show cordial courtesy to visiting teams and officials.
5. To establish a positive relationship between visitors and hosts.
6. To respect the integrity and judgment of sports officials.
7. To achieve a thorough understanding and acceptance of the rules of game and the standard of eligibility.
8. To encourage leadership, use of initiative and good judgment by the players of the team.
9. To recognize that the purpose of athletics is to promote the physical, mental, moral, social and emotional well-being of the individual players.
10. To remember that an athletic contest is only a game – not a matter of life or death – for player, coach, school official, fan, community, state or nation.
11. WSMSL Directors disapprove of any competition that deliberately demeans individual participants or entire teams. Accordingly, excessively inflating scores (beyond reasonable margins necessary to win) is considered demeaning and therefore strongly discouraged.

In the interest of good sportsmanship, League Directors expect coaches and athletes to make genuine and determined efforts to refrain from capitalizing on situations which may result in heavily lopsided scores.

## **WSMSL General Policies**

1. The Washington Interscholastic Activities Association Handbook supersedes any policy or practice hereinafter set forth in the Handbook of the WSMSL.
2. Admission of new members to our League shall be determined by the League Directors.
3. Policies pertaining to each recognized activity shall be incorporated in the League Standard Operating Procedures (SOP) document.

## **Member School Responsibilities**

1. Eligibility – Each member school is to determine its own eligibility policy using as a minimum standard the WIAA Eligibility Rules and Regulations.
2. It is recommended that the Athletic Directors encourage the promotion of academic activities.
3. Activities shall be scheduled so that a maximum amount of regular class time is utilized.

4. It is recommended that no visiting team shall arrive at the campus of the host school earlier than 60 minutes before the scheduled starting time of any daytime activity.
5. It is the coach's responsibility to maintain supervision of their team before, during, and after contests.
6. The traveling team is given preference in case of conflict of colors.
7. Cheerleaders, dance, and drill teams shall not attend games away from home.
8. Each school will provide a representative to attend all required league meetings.
9. Home team's athletic director will report results of win / loss to the commissioner of the sport by noon of the day following the competition.

### **WSMSL Supervision**

1. Member schools are asked to provide a contact person (coach) at away contests.
2. School officials should report any trouble caused by team or by students immediately to the coach of the school involved.
3. Activities after games shall be confined to the host school ONLY, unless prior invitation is issued by the host school principal or designee.
4. NO students will be allowed on the playing fields or courts at half-time or between games.
5. ALL visitors shall comply with the rules of the host school.
6. All forms of noise makers are forbidden at athletic contests. This includes noise by instruments in the band unless used in connection with an organized yell. Powerless hand-held megaphones are permitted for cheerleaders. Confetti will not be allowed.
7. All signs, posters, etc. must be positive in nature and reflect the League's philosophy of teaching good sportsmanship and skill development. Programs are permitted for students attending any WSMSL activity, unless facilities prohibit.
8. Merchandising at games will be the prerogative of the host school.

### **WSMSL Expectations of Spectators**

1. Spectators. As part of a league-wide effort to promote better sportsmanship, spectators are asked to:
  - Sit on "own team" side.
  - Demonstrate good sportsmanship at all times – set a good example.
  - Avoid the following undesirable spectator behaviors:
    1. Booning, "you, you, you", "miss it", and other inappropriate yells.
    2. Name calling, insults, intimidation.
    3. Horsing around in the stands or playing area – throwing things.
    4. Deliberate interruption of either school's cheers or songs.
    5. Any other unsportsmanlike behavior – directed at officials, coaches, participants or other fans – which promotes cheating, disrespect or unfair advantage.
  - Report excessive offenders to school officials or if need be the police.

## West Sound Middle School League Practices

### Officials

1. Registered officials from the State Officials Association will be used for all sports, except those that do not require registered officials. (Exceptions: see WIAA Rule 28.60 )
2. Registered officials will be hired from the WIAA Officials Association, and paid according to the WIAA Handbook. The use of district employees is discouraged.

### Scorers and Timekeepers

1. Each host school shall provide competent scorers and timekeepers. It is recommended that at least one person be an adult; indoor sports require an adult as per SOPs.
2. It is recommended that the area directly behind the scoring table is left open from students and parents.

### Uniform Admission Prices

1. There shall be no admission fees charged for regular athletic contests
  - Schools retain the right to charge admission fees for special events. Special events include: night games, tournaments and play-off/league championships.
  - Host schools should notify visiting teams if admission fees will be charged.
  - Admission prices shall not exceed:

Family (2 adult limit)	<b>\$12.00</b>
Adults and students w/o ASB	<b>\$5.00</b>
Students with ASB	<b>\$3.00</b>
Senior Citizens (over 65)	<b>\$3.00</b>
2. Special Admissions/Conduct
  - Statisticians and managers, when traveling with the team, shall be admitted free. Keep numbers at minimal level.
  - Any tournaments will have assigned coaches badges as needed

### WSMSL Schedules

1. Schedules should be devised to consider transportation costs and loss of class time.
2. All schedules shall be drawn up by the Commissioners of each sport.
3. Changes in the schedule may be done by mutual agreement of the schools involved. The changes should be conducted by Athletic Directors and communicated to all League schools.
4. Completion of Season – All teams must finish their League schedules unless an emergency exists. If mutual agreement for a make-up cannot be reached by the schools involved, the Commissioner for the sport will resolve the conflict.
5. Forfeit Policy – All games in League play must count and all games cancelled may be forfeited and also counted, as determined by League A.D.'s.

## **WSMSL Filming or Video Taping**

1. The home and visiting teams are allowed to film and video tape Facilities and equipment for filming are not provided by the home school.
2. Video taping of event will take place in a designated area, or away from the opposing team/coaches.

## **WSMSL League Championships**

### **Championship Determination**

1. Teams will be ranked with the best win-loss record in their division.
2. Any end of season championship events will be decided by the WSMSL athletic directors and events will be rotated throughout the league.
3. All host schools are responsible for purchase of all awards.
4. Costs of officials should be divided by attending schools, except at events where an admission is charged. Note: The hosts of league events where admission is charged may request that schools attending assist with the some of the costs if they can demonstrate the need to do so.

## **Protests**

### **General**

1. The WSMSL will not recognize or entertain any protests of any season matches or games.